

The Kastorian Fur Association “The Prophet Elias”, as the Organizer of the annual KASTORIA INTERNATIONAL FUR FAIR, has undertaken the organization of the 49th KASTORIA INTERNATIONAL FUR FAIR and its parallel events.

The objective of the FUR FAIR is to promote fur industry products and to bring fur manufacturers into direct contact with buyers from Greece and abroad to benefit furriers and the Greek economy in general.

#### **A. OPENING HOURS**

The Fur Fair will be open daily from 10:00 to 18:00.

#### **B. FAIR AREA**

The International Exhibition Center of Kastoria (I.E.C.K) will be used for the Fur Fair needs.

#### **C. HEALTH & SAFETY RULES**

At the care and under the responsibility of the Kastorian Fur Association, all exhibitors, commercial visitors and official staff must observe the health and safety rules as set out in the Legislation in force.

#### **D. GENERAL TERMS OF PARTICIPATION**

##### **1. ONLINE APPLICATION FORMS**

a) The applicant unreservedly accepts, without exception, all the terms of the present Fur Fair Regulations.

b) Applications for participation in the Fur Fair for the old exhibitors will be accepted by the Organizer **till 22-12-2023.** After that date starts the allocation of stands to new exhibitors.

c) In the event that the exhibition space is filled, the Organizer will put the subsequent submitted applications on a waiting list.

d) In the event that an application for participation is withdrawn by the Exhibitor, the advance payment and the registration fee **are not** reimbursed.

e) In the event that the Fur Fair is cancelled due to circumstances beyond Kastorian Fur Association’s control, the Exhibitor’s deposit is automatically transferred to the next Fur Fair.

f) The Exhibitors must settle their payments in due time, by paying the required sums to the banks collaborating with the Organizer. Any Exhibitor that has not paid the full participation fee **will not** be permitted to enter the exhibition area with merchandise until this fee is paid.

g) Exhibitors who wish to have a show at their stand must notify the Organizer so this can be duly scheduled. Sound speakers must be placed on the catwalk rather than on the stand construction or display construction.

The volume **must not** exceed 35db so as not to disturb the visitors and other Exhibitors. In the event that this level is exceeded, the Organizer has the right to impose a fine on the Exhibitor or to expel the Exhibitor from the exhibition space without any compensation.

##### **2. SPACE ALLOCATION**

a) The allocation of stands to the Exhibitors will be made by the Organizer based on the designed ground plan (location of stands, square footage of each stand, etc.).

b) The Organizer will take into account the ground plan of the exhibition area, which may be changed according to the demand for stands, provided that the materials and the space allow this.

### **3. GROUND PLAN – STAND CONSTRUCTION**

#### **Start of Construction Work**

**The daily work schedule for stand construction is April 2-19, 2024. Working Hours: 8:30-16:30, in compliance with all health protocols.**

Exhibitors and construction crews **may not** remain in the Exhibition Center after 16:30.

The installation of materials and construction work must be done **only** within the space allocated to each Exhibitor and not in the common area.

The building technicians must be informed of any necessary electrical or plumbing work.

Before starting the construction of a stand, the Exhibitor must provide the Organizer with details about the construction crew (personal information of each crew member, accompanied by a photocopy of each worker's license to practice) and pick up the corresponding entrance badges.

The height of the stand facade must not exceed 3 meters. In the event that it does exceed this limit, the Exhibitor is obliged to rebuild it at his/her own expense. Otherwise, the Organizer will do so with his/her own construction crew and charge the expenses to the Exhibitor. Furthermore, the Exhibitor will be fined.

The exhibitor is responsible for the layout and decoration of the stand.

A stand may be divided in two upon the Exhibitor's request after having first informed the Organizer.

Concerning any dispute between neighboring stands, the Organizer must be informed so that a solution can be found.

The floor must be covered before any kind of construction work is carried out.

**The stands must be completed till 19<sup>th</sup> of April 2024.**

During the stand construction, before the exhibition, the entrance is strictly prohibited to persons without entrance cards distributed by the Organizer.

The Exhibitor is solely liable for any damage caused, for any reason, to materials and any tangible objects mentioned (indicative of and not restricted to) for the construction of trade stands, equipment, general infrastructure of the stand, decoration, furnishing, etc., which occurs upon entrance of each Exhibitor in the exhibition area for the preparation and construction of their trade stand, and until the departure from said exhibition area (which includes the dismantling of trade stands, the transportation of any materials, etc. according to the sub-chapter titled "End of works" of the present contract). The Organizer is not in any way liable for any damage. The same applies for the abovementioned duration to any damage caused, for any reason and without exception, to any part of the constructed trade stand, including the floor attached to it.

It is self-evident and obvious that the abovementioned concerning the Exhibitor's sole liability also applies in the event the Exhibitor delays dismantling the stand and delays departure from the premises for as long as this delay may last, as detailed below in the sub-chapter titled "End of Construction Work" of the present regulations.

#### **THE FOLLOWING ARE PROHIBITED:**

➤ Using plasterboard for the construction of stands.

➤ The entrance of technicians' vehicles in the exhibition center through the entrance gates, apart from clarks.

➤ Cutting and sanding of wood, painting with airbrush and general work

that may cause damage to the exhibition area.

- Drilling, nailing and painting of any kind on the floor, columns and any building structures.

- Hanging any objects from the ceiling and the building structures with the exception of light fixtures.

- Carrying out construction and using tools that may cause damage or technical problems to the Exhibition Center.

- Using double-sided tape directly on the building structure without the prior placement of masking tape.

- Using the W.C or other premises for cleaning brushes and other items.

- Covering any equipment (such as fire hose reels, fire extinguishers, electrical and plumbing systems, etc.).

#### **End of Construction work**

With the close of the Fur Fair, the Exhibitor who has settled his/her financial obligations may leave the International Exhibition Center of Kastoria. The dismantling process must be completed within 3 days after the end of the Fur Fair (28 April - 30 April 2024). Upon departure, the Exhibitor must remove all the exhibits and materials that were used and place any waste in the garbage bins. If the Exhibitor fails to do so, the Organizer has the absolute authority to undertake all necessary actions to remove the objects from the Exhibition Center. However, the cost will be charged to the Exhibitor, and the objects and materials left behind will be retained by the Organizer.

Exhibitors must hand over their space in the condition they received it. If the Organizer finds any damage to the space, the Exhibitor is responsible for the restoration or payment to the Organizer of the amount due for restoring the space to its original condition.

#### **4. PROVIDED SERVICES**

- Constant cleaning of public spaces.

- Liability Insurance for the duration of the Fur Fair.

- The provision of digital invitations & digital entrance badges.

- 24-hour Security of the International Exhibition Center of Kastoria by a private security company.

- The promotion / advertisement of the Fur Fair nationally and internationally.

- Free insertion of the contact details of the Exhibitor at the Digital Fair Catalogue.

#### **5. DIGITAL ENTRANCE BADGES**

Each exhibitor will receive the number of digital Entrance Badges from the Organizer that have been assigned to them based on the health regulations regarding the measures taken against COVID-19. The badges carry the name of the holder, are strictly for individual use and will be checked upon the entrance and exit of the holder from the Exhibition Center.

#### **6. CIRCULATION OF MERCHANDISE**

**Regarding the COVID-safe handling of the merchandise:**

a) The Exhibitor is responsible for the supervision, costs and transportation of their merchandise to the exhibition area on April 24<sup>th</sup>, 2024 from 10:00 to 18:00. The stand equipment (furniture etc.) can be placed on the 23<sup>rd</sup> of April 2024.

b) The merchandise must be accompanied by a consignment note.

c) The merchandise will enter and exit the exhibition area through the building's auxiliary entrances. It is the Exhibitor's responsibility to oversee and accompany the transportation of their merchandise. Exhibitors must collect their

merchandise by April 27<sup>th</sup>, 2024, after the closing of the Fair, at 18:00.

d) Any sale will be carried out according to the rules and regulations of trade transactions.

**IT IS FORBIDDEN** to bring in merchandise made of skins of prohibited species.

### **7. ADVERTISING**

a) Exhibitors are permitted to advertise only the items they exhibit.

b) Advertisements of a political nature are strictly forbidden.

c) The attraction of customers in the Exhibition Center **IS FORBIDDEN**, as it is an unethical manner that violates the terms of healthy trade.

### **8. PHOTOS – VIDEOS – RETENTION OF EXHIBITORS' DATA**

a) With the full and unconditional consent already given by the Exhibitor by means of this contract, the Organizer retains the right to record either via photographs or videos one or many products and exhibits as well as the K.I.F.F. stand space even when the Exhibitors, visitors and other individuals are present during the times that Exhibition Center is open for the K.I.F.F., for advertising and similar reasons, aiming at the promotion of fur industry products and the exposure of the K.I.F.F.

The Organizer may use the above-mentioned images (photographs/videos) to serve the above-mentioned advertising and promotion aims, in the digital press or online etc. Based on these regulations, the Exhibitor gives his/her full and unconditional consent to the above, declaring at the same time that this undoubtedly facilitates the exposure and further promotion of his/her business through the K.I.F.F., an aim which s/he is pursuing by participating in said Exhibition.

Subsequently, the Exhibitor, by means of these regulations, gives his/her full and unconditional consent to the Organizer to retain the Exhibitor's personal data, which s/he provided the Organizer with upon submitting the K.I.F.F. participation digital application form, so that based on this data the Organizer can contact and inform the Exhibitor of any issues related to the K.I.F.F., forward emails, correspond, publish and send the Exhibitor any type of document or voucher related to the latter's participation in the K.I.F.F.

b) No other video or photo shooting is allowed during the hours the Exhibition Center is closed.

c) The use of video or camera is prohibited without the permission of the Organizer.

### **9. LIGHTING – POWER SUPPLY**

a) The Organizer is responsible for the general lighting of the Exhibition Center.

b) The power supply for the function of machinery or more specific lighting needs is possible, provided that this is requested in due time by the Exhibitor and following the approval by the competent electrician of the Fur Fair.

### **10. CLEANING**

All the common Exhibition areas of the Fur Fair will be cleaned by the Organizer, except for the stands, which are the responsibility of the Exhibitors.

### **11. SECURITY**

a) The Organizer will undertake the 24-hour security of the International Exhibition Center of Kastoria by trained personnel from the day the merchandise enters the space until it is collected.

b) Each Exhibitor is obliged to insure the products he/she exhibits, bearing the sole liability for any damage or loss that

may occur, regardless of the cause, for the duration of the Exhibition.

## **12. SPECIAL AGREEMENTS**

Any agreement between the Administration of the Kastorian Fur Association and the Exhibitors must be in writing.

The Organizer retains the right to alter any article of the present Festival Regulations.

## **13. COMPLIANCE WITH REGULATION TERMS**

Failure to comply with the terms of the Regulations, entitles the Organizer to remove the Exhibitor. The Organizer also has the right to impose a future ban on exhibitors who do not comply with the terms of the Regulations.